



Appointment of Research Supervision

Choose the appropriate action

i. <input type="checkbox"/> Appointment of Supervisor	iii. <input type="checkbox"/> Change of Supervisor
ii. <input type="checkbox"/> Appointment of Co-Supervisor	iv. <input type="checkbox"/> Change of Co-Supervisor

Student Particulars

Name		Registration No.	
Department		Program	<input type="checkbox"/> Master <input type="checkbox"/> PhD
Contact No.		Email	
Date of Admission		Coursework Completed	<input type="checkbox"/> Yes <input type="checkbox"/> No
Research Topic			

Please fill in case of Change of Supervisor / Co-Supervisor

New Research Topic (if applicable)			
Current / Last Supervisor / Co-Supervisor Name		Designation	
Justification for Change of Supervisor / Co-Supervisor			

Details of Proposed Supervisor / Co-Supervisor (Please attach CV and Latest Publication)

	Supervisor		Co-Supervisor	
Name				
Designation/ Institution				
Specialization				
Post-PhD Experience				
HEC Approved Supervisor	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
PhD Approve Supervisor as per GEP 2023 (Please review criteria on page 3)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

It is requested that proposed Supervisor / Co-Supervisor be approved for my Master/PhD Research work with the existing / new research topic.

Student's Signature: _____

Date: _____

Supervisor's Signature: _____

Date: _____

(In case of Appointment / change of Co-Supervisor)

Agreement by nominated Supervisor / Co-Supervisor

- I _____ am currently supervising ----- PhD and ----- MS students and Co-Supervising----- students. (For Supervisor)
- I _____ am currently supervising ----- PhD and ----- MS students and Co-Supervising----- students. (For Co-Supervisor)
- I agree to act as ☐ Supervisor / ☐ Co-Supervisor of the above student on his topic:
_____.
- I agree to abide by all policies, rules and regulations of DHA Suffa University and Regulatory Authorities.
- **(In case of change of Supervisor, if the Research Topic is changed)** In my opinion the coursework assigned to the student is ☐ sufficient / ☐ not sufficient to conduct research on the new research topic. Please specify, if further courses are required.

Supervisor Signature: _____

Date: _____

Co-Supervisor Signature: _____

Date: _____

Agreement by Replaced Supervisor / Co-Supervisor (in case of DSU employee)

I _____ agree to the change of supervision for the above student.

Signature: _____

Date: _____

Remarks / Approvals**Head of Department**

Remarks: _____

Signature: _____ Date: _____

Dean of the Faculty

Remarks: _____

Signature: _____ Date: _____

DD-PGP

Remarks: _____

Signature: _____ Date: _____

Director PGP

Remarks: _____

Signature: _____ Date: _____

Vice Chancellor: _____

(Signature & Date)

Supervisor Eligibility Criteria for PhD Programs

In accordance with the Higher Education Commission's (HEC) Graduate Education Policy (GEP) 2023, the criteria for appointing PhD supervisors in Pakistan are as follows:

1. **Qualifications and Experience:**
 - **Educational Background:** The supervisor must hold a PhD degree in a relevant field.
 - **Research Activity:** Active engagement in independent research is required, demonstrated by recent publications in reputable journals.
2. **Professional Conduct:**
 - **Availability:** Supervisors should have sufficient time to provide comprehensive guidance and constructive feedback to their PhD candidates.
 - **Ethical Standards:** Maintaining professionalism, confidentiality, and protecting the intellectual property rights of the student's research is essential.
3. **Institutional Affiliation:**
 - **Faculty Status:** Primarily, supervisors should be regular or adjunct faculty members of the university where the student is enrolled.
4. **Trainings Requirements:**
 - Must have courses/trainings for supervision
5. **Supervisory Load:**
 - **Student Limitations:** A supervisor may oversee a maximum of five PhD students simultaneously.
 - **Experience-Based Allocation:**
 - **Fresh PhD Holders:** Individuals who have recently obtained their PhD can supervise MS/MPhil students and co-supervise PhD candidates.
 - **Post-PhD Experience:**
 - **After 2 Years:** Eligible to supervise one PhD student in their third year.
 - **After 3 Years:** Eligible to supervise two PhD students in their fourth year.
 - **After 5 Years:** Eligible to supervise up to five PhD students.

6. Publication Requirements:

In addition to fulfilling the General Requirements, a PhD supervisor must publish research articles in the HEC's recognized research journals and the category specified in the HJRS for the publication year. These conditions are different for different disciplines and aim to ensure that the potential PhD supervisor is an active researcher:

A. Specific Requirements for Science and Technology: For indigenous and foreign PhDs:

i. Within the last 3 years after PhD: at least one research publications in W category journal.

OR

ii. Within last 5 years after PhD: at least five research publications in X category journal.

B. Specific Requirements for Social Science, Arts and Humanities and Business Education: For indigenous and foreign PhDs:

i. Within the last 3 years after PhD: at least one research publication in W category journal.

OR

ii. Within the last 5 years after PhD: at least five research publications in X and Y category journal.